

Updates, Amendments and Frequently Asked Questions 21st Century Community Learning Centers Invitation for Bid - 2004-2005

Applicants are advised to continually check this document for the latest information pertaining to IFB Number: 21st CCLC0405.

UPDATES AND/OR AMENDMENTS:

Notice: Items in bold have been added. Items with strikeout marks have been removed.

1. Section 2.1.1: Prioritized Eligibility for Funding

A. There are two absolute priorities to be eligible (failure to meet these two absolute priorities will result in IFB not being considered for funding):

1. Consistent with federal legislation, the DESE will restrict awards to IFB's that propose to primarily serve students who attend schools that are eligible as Title I schoolwide programs (40% or more of the student population is eligible to receive free or reduced cost meals). Services provided to public school students must use the free and reduced cost meals data as reported to DESE for the 2003-2004 school year. **Information will be frozen based on data as of April 22, 2004.** Services provided to non-public school students must use the free and reduced cost meals data as reported to DESE on the Non-Public School Registration Form (see section 2.1.4 for additional eligibility information pertaining to non-public schools).

2. Attachment Two

Program Summary and Abstract (*pertaining to table at top of page*)

- * Must use the 2003-2004 school year data as reported to DESE. **Information will be frozen based on data as of April 22, 2004.**

3. Section 3.1.4:

To facilitate the evaluation process, the awardee must organize their IFB as described in ~~3.1.6~~ **3.1.7** and shall follow the following requirements (failure to do so may result in IFB not being considered for funding):

- a. Each page must be titled (as it appears in ~~3.1.6~~ **3.1.7**) in the top right hand margin.

4. Section 4.1: Components:

4.1. The following components shall be labeled and included in the IFB in the order as indicated in ~~3.1.6~~ **3.1.7**:

5. Section 4.1.5: Guidance for Applicants:

In determining the amount of funding for year one, applicants should ~~take into consideration the shortened year and~~ only request funds they can expend between the date of award and June 30, 2004 **2005**.

6. Section 2.1.4 Eligible Entities

Are private/non-public school students eligible to participate in 21st CCLC activities carried out in public schools?

~~Awardees~~ **Applicants** must consult with private school officials during the design and development of the 21st CCLC program on issues such as how the children's needs will be identified and what services will be offered.

FREQUENTLY ASKED QUESTIONS:

Can programs only offer tutoring?

No. They must also offer a broad array of services.

Has data management software been used for LEP students?

This software is new for DESE. We have just awarded a bid for this software and we don't know if they have contracted with individual entities who may report on LEP students.

How do private schools fall within public school district regions?

Each district has its own service (or community) area in which private schools may be included.

Are private/non-public school students eligible to participate in 21st CCLC?

Yes. Applicants must consult with private school officials during the design and development of the 21st CCLC program on issues such as how the children's needs will be identified and what services will be offered. Documentation of consultation must be maintained by applicant for all auditing purposes.

Is the \$750,000 maximum per proposal or per district?

The maximum amount is per proposal.

Can a new room be built onto an existing building?

No, this is considered capital improvement.

Can a refrigerator be purchased to accommodate snacks?

Applicant would have to be able to thoroughly demonstrate why this item would not already be available or within reasonable proximity to program.

If you have two sites, would you have to send three people per site to the required training or just a total of three people?

The required \$9,000 amount to be set aside for required training is to accommodate three people per site.

Are cohort one and two evaluations on line?

No.

Is there any liability for transportation with these funds?

It would fall under the applicant's policies.

Has the same ruling been made on transporting Afterschool students in vans as the Even Start program?

No. However, all Afterschool programs should transport children in a safe manner.

If a program offers a service at a location other than an actual site, do records have to kept at these locations?

No, it is not a requirement but should be considered for emergency situations.

Could awards made be canceled if the Governor reduces budget?

Yes, if DESE's budget is reduced the reductions would have to be made accordingly to each award.

Equipment purchased becomes the property of which organization?

It is property of DESE until contract is fulfilled then it becomes property of the awarded entity as long as they have become sustainable. If the program is canceled or closed, equipment should become property of another 21st CCLC program currently offering services.

When asked to provide name and contact information of client/contracting agency representative who may be contacted for verification of information in the Adequacy of Resources section, who should this be?

This should be someone/entity that has worked with the applicant who can verify applicant's performance and reliability.

Can suspended students participate in a 21st CCLC program during the regular school day while they are not attending regular school due to suspension?

No, 21st CCLC/Afterschool program funds must only be used for services provided during non-school hours.

Can 21st CCLC activities take place during the regular school day?

No. The statute specifically indicates services are to be provided outside the regular school day or during periods when school is not in session (e.g., before school, after school, evenings, weekends, holiday, or summer). The program may offer services to students during normal school hours on days when school is not in session (e.g., school holidays or teacher professional development days).

Does the budget narrative pertain only to year one?

The narrative should pertain to year one costs and may include additional years as space allows.

If we are currently receiving a grant for Afterschool, could we wait to begin this grant program in the middle of the year after our other grant source has ended?

No, our funds are for immediate programming and implementation, not for delayed start times.

How do we itemize "DESE required" training expenses without knowing which trainings we will attend or where they will be held?

It is permissible to state on the budget justification page "DESE required trainings" for the justification.

Could a current Superintendent or Principal serve as the 21st CCLC Program Coordinator?

This is not recommended. It would be very difficult to justify time spent in the regular school day and that during the Afterschool program for such person.

Should applicants base the number of adult family members of students to be served on enrollment?

More than likely, applicants will not know how many adult family members (of students to be served) they will provide services to until they have completed enrollment. For purposes of this IFB, applicants should state the number they “propose” to serve based on the targeted audience, based on the community needs.

Would EMINTS be considered research-based and effective?

It would not be acceptable to use the same curriculum for the same students from the regular school day in the Afterschool Program. If it is not working during the regular school day, it won't work during the Afterschool Program. Applicant proposing to use EMINTS should state how this curriculum is different than that of the regular school day.

Could teaching staff from the regular school day serve during the 21st CCLC Afterschool Program?

Yes. Time sheets would need to be kept showing that the hours spent were independent of one another.

Can we wait to begin our program, if awarded, until we have everything planned?

No, our funds are for immediate programming and implementation, not for delayed start times.

Is the student data management software in lieu of an independent evaluator?

No. The purpose of the software is to aid awardees in tracking uniform data for consistent statewide reporting. An evaluator should balance demands for accountability with the need to evaluate for continuous improvement and program effectiveness.